

Operational Risk Management

Does your squadron try to minimize risk? Here's a worksheet VP-10
Sailors fill out before going on leave/liberty.

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VP-10 LEAVE/LIBERTY RISK ASSESSMENT WORKSHEET

NAME: _____ WORKCENTER/DEPT: _____

Effective Risk Assessment requires the identification of risk-taking behaviors. This worksheet will give you a chance to think about your upcoming leave/liberty period and control the risks involved. Supervisors will discuss results for the purpose of the individual's welfare. Scores are used to counsel member in high-risk areas and not for approval/disapproval of leave/liberty. Return completed form to the Safety Dept. A copy should be maintained in his/her Divisional file.

	RISK FACTOR	POINTS
1. Age	25 Years or Younger = 1 Pt.	.
2. Paygrade	E-5 and Below = 1 Pt.	.
3. Gender	Male = 1 Pt.	.
4. Marital Status	Single = 1 Pt.	.
5. Driving Record	Moving Violations Last 12 Months = 2 Pts. each	.
6. Time Since Last Deployment	Deployed Over 30 Days and Home Less Than 30 Days = 4 Pts.	.
7. Distance to Travel	Less Than 150 Miles= 1 Pt. 150 To 250 Miles= 2 Pts. Over 250 Miles= 3 Pts.	.
8. Incidents of Alcohol Abuse	8 Pts. Per Incident (OUI/DUI, Alcohol Related Incident, Under Age Drinking)	.
9. Ratio of Travel Days to Leave	Less Than 1 to 5 = 0 Pts. 1 to 4 = 2 Pts. Greater Than 1 to 4 = 4 Pts.	.
10. Rest Prior to Departure	Less Than 8 Hours = 4 Pts. Over 8 Hours= 0 Pts.	.
11. Rest Prior to Returning to Work	More Than 12 Hours = 0 Pts. 11 to 8 Hours= 2 Pts. Less Than 8 Hours= 4 Pts.	.
12. Driving Alone	Yes= 3 Pts.	.

13. Driving at Night	Yes= 3 Pts.	
14. Motorcycle Travel	Yes = 5 Pts.	
15. Travel During Holiday Period	Yes = 2 Pts.	
16. Medications	Do Your Meds Cause Drowsiness? Yes = 5 Pts. Do They Restrict You From Operating Motor Vehicles?	
17. Seatbelts	Will You/Passenger Be Wearing Seat Belts? No = 10 Pts.	
18. Vehicle Type	SUV & Truck = 0 Pts. 4 Door =1 Pt. 2 Door = 2 Pts.	
19. Vehicle Inspection	Vehicle Inspection Is Over 3 Months Old= 1 Pt. Over 6 = 2 Pts. 12 or More = 4 Pts.	
20. Personal Stressors	Marital Trouble, Death In Family, Career Decision Looming = 2 Pts. Each	
	<i>Total Points (Items 1-20)</i>	
21. Activities	Intend to Participate in Recreational Activities? 2600 Navy Personnel Are Killed or Injured Each Year	
	Water Sports: Swim, Surf, Fishing = 1 Pt. Each	
	Water Rec: Boating, Sailing, Jet Ski, Wave Runner, Scuba Diving, Skiing = 4 Pts. Each	
	Hiking or Climbing = 2 Pts. Each	
	Snow/Skateboarding, Skiing, Inline/Ice Skating = 2 Pts. Each	
	Mountain Biking = 2 Pts. Each	
	Football, Basketball, Racquetball, Softball, Tennis, Volleyball, Soccer = 2 Pts. Each	
	Firearms (Hunting, Target Range, Archery) = 5 Pts. Each	
	<i>Total Points (Item 21)</i>	
	<i>Total Assessment Points (Items 1-21)</i>	

0-15 Points = Low Risk

16-31 Points = Moderate Risk

32 Points Or More = High Risk

Don't Drink and Drive!

For activities selected that are assessed 3 points or higher, explain what actions you can take to increase your awareness and/or minimize your risks below. SUPERVISORS, encourage personnel who are planning to drive long distances not to travel immediately after return from deployment, or immediately after a work shift. Urge proper rest before starting out. Has supervisor been provided with travel destination, mode of travel, travel distance, expected arrival time? On the return trip, day and time of return and emergency phone numbers? Encourage the use of motor vehicle and recreational checklists provided by the Naval Safety Center at www.safetycenter.navy.mil, under Shore Safety.

Individual's Signature _____ Date _____

Supervisor's Signature _____ Date _____

Worksheet submitted by AE1(AW/NAC) Ryan Boney, VP-10 CSPO.